

# Build a brighter business

Managing a growing business and its legal needs can be difficult. Hiring lawyers can be costly, drawn-out and daunting.

**Good news. It doesn't have to be that way.**

## Grow with Mi Business

Our Mi Business package is specially designed to help small and start-up businesses grow. Mi Business is a general legal retainer that wraps up a year's worth of legal support into one simple, fixed price. No hidden charges. No nasty surprises.

## One personal legal package

### One contact

A lawyer to call direct whenever you need help

### One team

Expert lawyers in every key area of business

### One price

12 months' legal support for £350 a month/£4,200 a year (rate applicable from 1 June 2021) plus VAT

### One flexible service

We adapt and grow with you

The retainer covers all day-to-day legal advice and assistance in the following areas:

- company law
- commercial contracts
- data protection/freedom of information
- dispute resolution
- property
- employment
- debt collection
- company secretarial
- funding contracts



# How it works

Mi Business is ideal for businesses with a turnover of up to £2m and up to 30 employees. It allows you to access legal advice early and prepare for issues that might become contentious later on. It also means you can always get the best help available to produce the correspondence and legal documents you need throughout the year.

The annual retainer covers all day-to-day legal advice. If you need help on more complex transactions outside your retainer, we can agree a price separately, so you're always in control.

## What's included in these charges?

24 hours' legal advice on the areas listed above plus any other specialist fields our diverse legal team can support. This includes reviewing and drafting documents, dealing with enquiries by telephone and email and documenting plans of action and advice.

We will get to know you and your business and our advice will be tailored specifically for you and to meet your business' needs.

You also get:

- free e-newsletter updates from a number of our legal teams if you choose to sign up
- direct email, mobile and office contact details so you can speak to your dedicated contact whenever you need them
- regular prompts, to check you're getting maximum value

## Free 'off the clock' extras

### Company secretarial

We look after your statutory registers including:

- managing your Person of Significant Control register
- filing the confirmation statement
- preparing board minutes to deal with director appointments and resignations and other routine business such as simple share transfers
- changing accounting reference dates
- filing documents at Companies House to change directors and secretaries
- holding the statutory books

### Unlimited debt recovery

We will issue a letter before action and apply our debt recovery strategy to help you collect your outstanding debts more quickly and improve cash flow. This does not include issuing court proceedings or incurring any third party costs on your behalf unless we have monies on account.

### Company health check

A bit like an MOT for your business. Our commercial lawyers will review your website and stationery to check everything complies with statutory legislation, and we'll recommend any changes needed. We will spend an hour with you discussing how you contract and looking at your terms of business to see if any changes need to be made. If they do, you can use Mi Business to make the changes to those terms.

**To find out more and learn how we can help your business grow, please contact Jenny Wade.**



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